

**Ms. Thuy Nguyen**  
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CHEMISTRY 1212  
SUMMER 2012

**Office Hours:**  
8:30-11:30 a.m. MWF  
or by appointment

Required Lab materials: Duplicate page lab notebook/ pen  
Non-programmable scientific calculator  
Approved Safety Glasses

**Attendance/Lab work:** You are expected to attend all lab sessions and to be on time. If you miss a lab that is part of a multiple-week experiment, you will be given another experiment that you will design and perform on your own. You will then be responsible for completing the lab individually. There will be **NO make-up labs**; if you miss a lab, this will count as a zero and become one of the dropped labs.

**Grading:** Each lab assignment is graded out of 100 points. The two lowest lab grades will be dropped in calculating the lab average. **IF YOU MISS A THIRD LAB FOR ANY REASON, YOU MAY BE DROPPED FROM THE COURSE**, with a WF if this occurs after midterm.

**Breakage/Drawer key:** Glassware and lab equipment are in good condition at check-in time. Although glassware is shared, items that you break during an experiment must be paid for. A hold will be placed on your student's account if the breakage is not being taken care of on the last day of lab. In other words, you will not be able to register for classes until the fee is paid and the hold is removed. This hold applies to students who withdraw from the course as well as those who complete the course.

**Safety:** Students are advised not to wear contacts. If you do, however, check with your eye doctor in the event of any irritation. It is never advisable to wear soft, long-wear lenses in the laboratory. No matter what else you wear, safety goggles/glasses must be worn at all times. Open-toed shoes are not acceptable, food and beverages are not permitted. Appropriate clothing must be worn. For example, sleeveless shirts, neckties, and dangling jewelry are not allowed. Hazardous chemical materials should be placed in a proper waste container. A chemistry laboratory is potentially dangerous. Therefore, proper precautions should be taken and safety followed. Any violation of these basic safety rules will result in being dismissed from the lab and therefore receiving a zero for that experiment.

**EVACUATION PLAN:** In case of emergency, immediately unplug all electrical equipment in use and leave the lab in an orderly manner. Exit the building using the staircase by the freight elevator or proceed to the atrium. Do not use the elevator.